

Minutes of Selectmen's Meeting

15 April 2008

Members present: R. Stephen Leighton, Chairman, Lynn Sweet and Stephanie Gray.

Meeting was called to order at 6:00 P.M.

Dan Phelan, Jim Forsythe and Don Clifford attended.

Correspondence was read.

Two applications for current use taxation were reviewed and approved.

Contract for proposed building was reviewed. Board will ask for clarification on payment schedule.

Board acknowledged Mr. Clifford's generous gift of time and experience as a builder/contractor to act as the "eyes" of the Selectmen on the new Town Office building project. There will be no "Clerk of the Works" position. The Selectmen cautioned him against interruption of work in progress at the site. Mr. Clifford assured the Board that he would not disrupt or interrupt those working at the site. All questions, conversations and concerns, if any, must be transmitted through the Selectmen. Mr. Leighton provided his cell phone number for contact. Final drawings of the building are still in process. Building insulation, slab specifications and beginning the actual construction on the lot were all discussed. It was noted that three bids were submitted for this project. The different proposals were briefly discussed. These bids were opened at a public meeting, and after review and discussion, Whitcher Builders was chosen. It was noted that Whitcher was the low bidder. Consideration was also given to timeframe for completion of the project. Mr. Clifford noted that Whitcher was a "good choice", "ideal" for that type of construction.

Bidding process was briefly discussed. Will be discussed further at a future date. It was noted that there is no state law requiring competitive bidding for town contracts and purchases, unless a public official is involved as one of the sellers or contractors.

There was a discussion regarding Metrocast and the 2009 franchise renewal. Board will meet with representative to discuss services, improvements, franchise fees and process for renewal. "Strand Maps" detailing existing service areas will be requested prior to the meeting.

The current \$1.00 per page charge for photocopies of documents was discussed. It was noted that although this is less than surrounding communities, some have suggested that it might be too high. After discussion, it was agreed that actual cost will be looked into and possibly adjusted at a later date.

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There was a short discussion regarding Building Inspector's hours. Board would like to establish some set hours at the office. Response from Building Inspector is due by May 6th.

After review and consideration, a motion was made, seconded and voted to accept the minutes from the April 1st Meeting of the Board as written, and note a scrivener's error correction to the March 20th Work Session (reference in paragraph two should state \$44,000. as the total of the amendment).

At this time a motion was made by Mr. Leighton to enter into nonpublic session pursuant to RSA 91-A:3, II (a) to discuss personnel issues. The motion was seconded by Mrs. Sweet. Roll call vote was taken as follows: Mr. Leighton – Aye, Mrs. Sweet – Aye, and Mrs. Gray – Aye. The Board entered into nonpublic session at 7:45 P.M. At this time a motion was made by Mr. Leighton to come out of nonpublic session, and seconded by Mrs. Sweet. Roll call vote was taken as follows: Mr. Leighton – Aye, Mrs. Sweet – Aye, and Mrs. Gray - Aye. The Board came out of nonpublic session at 7:55 P.M. No votes were taken.

Mr. Leighton made a motion not to release the minutes of the nonpublic session. His motion was seconded by Mrs. Sweet. Roll call vote was taken as follows: Mr. Leighton – Aye, Mrs. Sweet – Aye, and Mrs. Gray – Aye.

Abatement application was reviewed. It was noted applicant applied for and was granted a disabled exemption for 2008. After discussion and review of information available, Board voted to approve an abatement equivalent to the amount of reduction in taxes that would have been applicable if the disabled exemption had been in place for the 2007.

There was discussion regarding contract requested by Frisbie, which will commit part of the revenue from ambulance services each time Frisbie is called. Comstar would be forwarding a portion the revenue from ambulance billing directly to Frisbie, not to the fund for equipment/vehicles or the one for providing future ambulance services. Mr. Leighton is of opinion that this is something that will have to be done. Believe this type of contract would require Selectmen to sign. This will be discussed further.

There being no further business before the Board, a motion was made seconded and voted to adjourn. The meeting adjourned at 8:15 P.M.