

Minutes

Planning Board Meeting

April 2, 2020

As Chair of the Planning Board of the Town of Strafford, Charles Moreno opened the meeting by stating that he finds that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

The Chair then made the following announcements: Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I (the Chair) am confirming that we (the Planning Board) are:

- a) providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means. We are using the Zoom platform for this public meeting. All members of the Planning Board are able to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing and using the assigned meeting code or by clicking on the website address: us04web.zoom.us/j/262110124.
- b) providing public notice of the necessary information for accessing this meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting via Zoom or telephonically. Instructions have also been posted on the website of the Town of Strafford at www.strafford.nh.gov.
- c) providing a mechanism for the public to alert the public body during the meeting if there are problems with public access: If anybody has a problem please call or email eevans.strafford.nh@gmail.com.
- d) adjourning the meeting if the public is unable to access the meeting: In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

The Chairman began the meeting by taking roll call attendance and having Board members introduce themselves. Members of the Planning Board in attendance were Charles Moreno, Chairman, Phil Auger, Terry Hyland, Brian Monahan, newly designated ex-officio member, and Donald Coker, Alternate member. The Chairman then called the meeting to order at 7:32 PM. The closing date for applications to appear on the agenda for the May 2020 regular meeting will be 5 P.M. Tuesday, April 14, 2020; revised materials for continuing applications must be submitted by Tuesday, April 28th. The Chairman then turned to the minutes of the March regular meeting. The Chair noted that Donald Coker would be designated as a voting member this evening due to the absence of one of the regular members. The Chair asked if there was a motion; Phil Auger moved to accept the minutes as presented. Terry Hyland seconded the motion. The Chair then proceeded with a roll call vote: Phil Auger—aye, Terry Hyland—aye, Donald Coker—aye, Charles Moreno—aye, Brian Monahan—abstain. The motion was carried by majority vote.

There were no items of new business. The first item of continuing business was the application of MANDY YOUNG for two-lot subdivision of her property located at 633 First Crown Point Road (Tax Map 19, Lot 70). Rick Turner, the surveyor for the project, has not submitted any new information and nobody is present for this item. The Chairman advised that further consideration of the application would be continued to the next regular meeting.

The next item of business was the application of VERTEX TOWER ASSETS LLC for Non-Residential Site Plan Review for the construction of a telecommunications tower to be located on the land of the Bertha Huckins Revocable Trust, 22 Hillside Drive, off Huckins Road (Tax Map 11, Lot 4). Fran Parisi, representing the applicants, was present. Joe Cushing, representing the Huckins family, was also present. The Chairman noted that this application has been before the Board for several meetings, and last month the Board postponed further consideration to this meeting in order to allow the Zoning Board of Adjustment to complete their review of the project.

The Chairman then made the following statement: "We have before us tonight the Vertex application for a cell tower at 22 Hillside Drive, Given the COVID-19 pandemic, the State of Emergency, and the Governor's Emergency Orders, we need to continue this public hearing until May 7, 2020 at 7:30 pm at Town Hall, unless we are

still under a State of Emergency in which case it will be a virtual Planning Board meeting with call-in video information made available to the public prior to the meeting and information and documents pertaining to the application will be available on the door of the Town Hall. We have written permission from the applicant's attorney to extend the federal shot clock deadline as well as the Site Plan deadline under RSA 676:4, I, which will be placed in the file. However, as to the Site Plan deadline, Governor's Emergency Order #23 issued last night relieves the Planning Board from complying with that deadline. Do I have a motion?"

Phil Auger then made the following motion: to continue the public hearing for the Vertex Assets Telecommunications Tower until May 7, 2020 at 7:30 pm at the Town Hall, unless we are still under a State of Emergency in which case the public hearing will be conducted via a virtual Planning Board meeting with call-in video information made available to the public prior to the meeting and information and documents pertaining to the application made available to the public on the door of the Town Hall."

Terry Hyland seconded the motion. The Chairman asked if everyone was in favor. Board members said aye and then repeated their votes for the record. Phil Auger—aye, Terry Hyland—aye, Donald Coker—aye, Charles Moreno—aye, Brian Monahan—recused from this discussion for this meeting. The motion passed by majority vote.

Board members then turned to the agenda. Prior to the declaration of the State of Emergency, Bruce Patrick had requested an opportunity to meeting with the Board. He is not present this evening. There being no further business before the Board, Donald Coker then moved to adjourn the meeting. Phil Auger seconded the motion, there was no further discussion. The Chairman called the vote. Phil Auger—aye, Terry Hyland—aye, Donald Coker—aye, Charles Moreno—aye, Brian Monahan—aye. The motion passed by unanimous vote. The meeting adjourned at 7:47 PM.