

Minutes

Planning Board Meeting

March 7, 2013

Members of the Planning Board in attendance were Charles Moreno, Chairman, Terry Hyland, Lynn Sweet, and Mark Whitcher. Paul Eaton arrived at 8:15 PM. The Chairman called the public meeting to order at 7:35 PM and announced the members present. The closing date for applications to appear on the agenda for the April 4, 2013 regular meeting is 5 p.m., Tuesday, March 19, 2013. The Chairman reminded the audience that the Board has a policy setting time limits for meetings and that the Board will not consider any new business after 10:30 PM. Looking ahead at meeting schedules, it was agreed to hold the May meeting on May 9th so as not to conflict with the CBNA spring concert event, and it was agreed to postpone the July meeting to Thursday, July 11th, due to the Independence Day holiday.

Board members then turned to the minutes of the February meeting. Lynn Sweet advised Board members that Brian Lenzi had told her that Scott Barry was working on a boundary adjustment with his brother Shawn Barry so that the entire proposed gravel excavation project could be located all on one lot. Board members agreed that this makes sense. Ms. Sweet also noted that Chris Berry of Berry Surveying and Engineering had telephoned her regarding the application of JANET CHASSE PREVATT AND TERRY PREVATT for 3-lot, revised to 2-lot, subdivision of their property located at 79 Ridge Farm Road (Tax Map 15, Lot 22). Mr. Berry advised her that the applicants would like to again continue the application another month. It was again noted that abutters will be re-notified when they return to the Board.

Board members then returned to the minutes of the last meeting. Lynn Sweet made a motion to approve the minutes of the February meeting as presented with one correction/clarification to include the term "Permanent Stipulation" regarding the agreement between the Town and Strafford Pallet. Terry Hyland seconded the motion; there was no further discussion, and the vote was unanimous in the affirmative. Board members then turned to the significant backlog of minutes that need approval. Board members agreed to reread the minutes of the months that had not yet been approved. After reading the minutes, Lynn Sweet made a motion to approve the minutes of the February, April, May, July, September, and December 2012 meetings as presented with a few minor corrections/clarifications to include adding the first initials to the names of the two Mr. Whitchers in the December 2012 minutes and to add the words "town road" to a discussion of road specifications in the July 2012 minutes. Terry Hyland seconded the motion; there was no further discussion, and the vote was unanimous in the affirmative. Board members agreed that it is important to take the time to approve minutes on a monthly basis, despite the time that this will occupy at the beginning of the meeting; minutes posted to the web site can then be updated regularly upon approval.

The Chairman then distributed a memorandum that he had put together regarding several long-range projects for the Board. Board members agreed that completing an updated CIP is an important first step. CIP questionnaires will be sent to the various town departments that may not have already received them, and representatives from the departments will be asked to appear before the Board at the April or May meetings to go over their questionnaire responses with the Board in person. Charlie Moreno then suggested that it is time to go over the application checklists and update them. Board members agreed to look over the checklists for homework. Board members agreed that it would be helpful to put together a procedure for plan review at the meetings. This would help applicants as well as the Board. The Chairman also noted that it is time to begin thinking about our next Master Plan update, and to begin looking for grants or other opportunities that might help us get underway with the project, with a target date of 2017. Finally, it was agreed that it would be better to try to arrange an informal meeting with the NH Army National Guard personnel at the Austin-Cate facility to try and include their future plans, if known, into the Board's long-range planning efforts. There being no further business before the Board, a motion to adjourn was made and seconded. There was no further discussion and the vote was unanimous in the affirmative. The meeting adjourned at 10:10 PM.