

## Minutes

### Planning Board Meeting

March 9, 2017

Members of the Planning Board in attendance were Charles Moreno, Chairman, Terry Hyland, Donald Clifford and Donald Coker, Alternate member. The Chairman opened a work session at 6:30 PM to meet with Colin Lentz of the Strafford Regional Planning Commission. Mr. Lentz had requested an opportunity to meet with the Board regarding the 10-Year Transportation Plan and regarding the Strafford Comprehensive Economic Development Strategy. Board members reviewed a spreadsheet showing a list of transportation project ideas for state owned and maintained highways in the Strafford Region, and it was noted that SRPC can provide technical assistance for project development. SRPC can track the various opportunities for funding that might be available, although they do assist with grant-writing. SRPC also has an app for mapping trails for bicycles, etc. They also have culvert data.

The Chairman then turned to the regularly scheduled business before the Board. The closing date for applications to appear on the agenda for the April 6, 2017 regular meeting is 5 p.m., Tuesday, March 14, 2017. The Chairman advised that the Board has a policy setting time limits for meetings and that the Board will not consider any new business after 10:30 PM and that the meeting will adjourn by 11:00 PM. Board members agreed to postpone consideration of the minutes until after the formal business had been addressed. The Chairman designated Donald Coker as a voting member due to absences.

The first order continuing business was the application of PATRICIA FABIAN for 3-lot subdivision of her 517 First Crown Point Road, with additional frontage on Cross Road and Second Crown Point Road (Tax Map 19, Lot 55). This is a major subdivision (3 lots or more/cumulative impact); the application was accepted as complete at the February meeting and the public hearing on this application will be held at tonight's meeting. Joe Berry of Berry Surveying and Engineering was present representing the applicant; there were no abutters present. Mr. Berry handed out revised plans showing the corrections requested by the Board at the February meeting. He advised the Board that he met with the Road Agent on site regarding the location of the driveway for the lot on Cross Road (proposed Lot 55-3), and the proposed driveway location has shifted somewhat. The new location is shown on Sheet 4 of the plan set. Mr. Berry submitted a note from Mr. Messenger for the files requesting the revised location and a culvert for drainage along the road. Mr. Berry noted that boundary markers have not been set, pending this meeting.

Board members then reviewed the plans with the checklist. The following items still need clarifications: remove the notes on Lot 55-1 regarding the lot line adjustment because the lot line adjustment is now complete, and include the new deed reference for Lot 55-1; add a ghost culvert to the plan in the location requested by the road agent. Final seals and monuments will also be needed for the final plans. The Chairman then opened the public hearing on the application. There were no comments. The Chairman then closed the public hearing. Noting that all of these items are minor, Donald Coker then made a motion to accept and approve the application, conditional upon the completion of the items noted above. Don Clifford seconded the motion, there was no further discussion, and the vote was unanimous in the affirmative. Mr. Berry was directed to bring final copies of the plans and checks for recording fees to office for signatures once everything is complete.

Board members briefly returned to Colin Lentz from SRPC who had stayed to discuss one more question regarding the Transportation Plan. There is increasing interest in demand-response transportation in the area. Mr. Lentz was pleased to learn that Strafford is actively involved in the Ready Rides program, which is very successful. He noted that they are hoping to improve the program by adding a "trip link" service so that there is a central number to process all requests for service.

The Board then returned to the minutes of the February meeting. Donald Coker then made a motion, which was then promptly seconded, to accept the minutes of the February regular meeting as presented. There was no further discussion and the vote was unanimous in the affirmative.

There being no other business before the Board, a motion to adjourn the meeting was made and seconded. The vote was unanimous in the affirmative and the meeting adjourned at 8:20 PM.