

## Minutes of Selectmen's Work Session

2 October 2008

Members present: R. Stephen Leighton, Chairman, Lynn Sweet and Stephanie Gray.

Work session began at 7:45 A.M.

The Board reviewed and voted to authorize HEB to do a hydraulic & hydrologic study as recommended by the State.

There was discussion pertaining to progress on the Northwood/Bow Lake Bridge. Road Agent and HEB Engineering are working with FEMA and the State to apply for and secure any available funding. FEMA is anticipated to fund (reimburse) up to 75% of the cost of the repairs. Re-opening of the bridge has been tentatively set for October 13<sup>th</sup>, providing the necessary inspection is completed and approved.

After discussion, a motion was made, seconded and voted to approve the resolution for Adoption of the National Incident Management System.

Dock proposals and detailed clarifications on scope of services were reviewed. After review of the information provided, Board was in agreement that MSC Civil Engineers & Land Surveyors remained the low bidder, and the award of the contract remains unchanged. Mr. Leighton abstained.

Diane Waldron attended to discuss policies and procedures applicable to the Town Clerk and Tax Collector, and to inform Board of a recent change in fees that has been approved at the State level. Fee schedule will be discussed at a later date

Information to be included on the MS-4 (Revised Estimated Revenues) was reviewed.

Part-time Building Inspector's position was discussed. Deadline for applicants is October 15<sup>th</sup>. Intent is to have the successful candidate transition into the Building Inspector's position within a couple of years. This will allow time for training and familiarity with the job.

There was discussion regarding the possible loan of the unused fire truck currently located in Ossipee. There is a small town in that area with no fire truck available at this time. Will check with insurance on the process.

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Kathy Steinmuller representing the Camp Owners and Garden Club, has requested permission to plant a 6' elm tree on the lot where the new Municipal Offices are located. The request received the approval and appreciation of all members of the Board. Mr. Leighton will work with Mrs. Steinmuller to determine the most appropriate location for placement of the tree.

Correspondence was read.

There was a brief discussion pertaining to the progress of the committee studying the "pay as you throw" option for the Recycling Center.

Board discussed progress on the new Town Office, and tentative time frames for the move. No firm date has been set.

Work session ended at 9:45 A.M.