

## Minutes of Selectmen's Meeting July 12, 2022

Selectmen in attendance: Lynn Sweet, Chairman, Brian Monahan, Chris Garcia  
In attendance: Jenn Czyns, Executive Director from Strafford Regional Planning Commission

The Selectmen's Meeting was called to order at 5:30PM. The Selectmen reviewed and approved payroll and payment of bills. Minutes of the June 28<sup>th</sup> Selectmen's Meeting were read and approved. Miscellaneous correspondence was reviewed and briefly discussed. A quote was reviewed for general tree care on certain parts of the Town. A meeting for the Barn Door Gap Bridge project will be taking place on site on Thursday July 14<sup>th</sup> at 1:30PM

Jen Czyns from SRPC came in to discuss the process of the Master Plan for the Town.

At this time a motion was made by Lynn Sweet and seconded by Brian Monahan to enter into a non-public session pursuant to RSA 91-A:3 II (a). Roll call was taken as follows:

Lynn Sweet - Aye, Brian Monahan – Aye, Chris Garcia - Aye

The Board entered non-public session at 5:59PM.

A motion was made by Lynn Sweet to leave non-public session and seconded by Brian Monahan to return to public session. Roll call was taken as follows:

Lynn Sweet - Aye, Brian Monahan – Aye, Chris Garcia - Aye

Public session reconvened at 6:13PM

No votes were taken or during the non-public session.

A motion was made by Brian Monahan and seconded by Lynn Sweet to seal the minutes of the non-public session. Roll call was taken as follows:

Lynn Sweet - Aye, Brian Monahan – Aye, Chris Garcia - Aye

The Selectmen asked if there was any way that the packets that are prepared for the meetings for the Planning Board and Zoning Board could be digitized in order to cut down not only on paper but the time it takes to prepare each packet. The digitized version could then be utilized on personal laptops and the TV screen in the conference room. Ms. Czyns was in full agreement and that they would have one paper copy available. Ms. Czyns suggested perhaps a binder be given to each member to keep papers that may need to be reviewed from time to time with those binders staying in a file at the Town Hall. Chairman Sweet will be notifying members that the packets will now be digitized. The Board thanked Ms. Czyns for coming in and thanked her for all help SRPC continues to provide to the Town.

A resident contacted a Selectman concerning a service charge he received from the Town. An error on the resident's part was made when bank account numbers were transposed on a transfer of funds causing a non-sufficient fund charge to the Town. After a brief discussion, a motion was made, seconded, and voted on that the service charge be waived as the resident had always been in good standing in paying his taxes on time.

There was also a complaint about a camper that sits on a particular property all year round. The Board of Selectmen expect a formal complaint in writing.

The Board also spoke briefly concerning the assessors going through the Town to have their cars visibly marked that they are with the Town of Strafford. The Police and Fire Chiefs are looking at their gasoline budgets and the possible way to prevent overage. The Selectmen are keeping an eye on those particular line items.

At the Recycling Center, the mixed paper/cardboard compactor needs to have some overdue maintenance performed on it. The compactor is getting slower and does not seem to be working with the vim and vigor it once did. Waste Management will be contacted to write up a work order for this. Once again, if residents have issues at the Transfer Station/Recycling Center, please address your complaints to the Board of Selectmen and not the employees. The employees are doing the best they can.

A proposal for an extra laptop was considered for the building inspectors. The Selectmen would like more information before accepting the proposal.

It was noted that the next Board of Selectmen meeting would meet on **Monday, July 25<sup>th</sup>**.

With no further business to discuss or appointments, a motion was made, seconded and voted on to adjourn. The meeting adjourned at 7:00PM.

