

Planning Board Meeting

Location: Strafford Town Hall Conference Room

Date & Time: August 4, 2022 7:00PM

Voting Members Present:

Phil Auger – Vice Chairman
Terry Hyland
Tim Reed
Lynn Sweet – Selectman Representative

Non-Voting Members Present:

Don Clifford – Alternate
Donald Coker – Alternate

Others Present:

Robert Fletcher, Minutes Recorder

In the absence of Chairman, Charlie Moreno, the Vice Chairman, Phil Auger, called the meeting to order at 7:01PM, recognized Board members Terry Hyland, Tim Reed, Lynn Sweet, Donald Coker and Don Clifford as present.

The Vice Chairman announced that the closing date for new applications to be filed for the agenda for the regular September 1, 2022 meeting will be 5:00PM Tuesday, August 9, 2022. Revised applications for projects already under review must be submitted by Tuesday, August 23, 2022, for the September 1st meeting.

The Vice Chairman indicated that he received an announcement from Blair Haney, Regional Planner, Strafford Regional Planning Commission, regarding a workshop to be held at their office on August 16, 2022 to conduct a regional housing needs assessment. There are two opportunities to attend the workshop: 9:00-11:00AM and 1:00-3:00PM.

The Board reviewed the minutes for the July 7, 2022 Meeting. The Vice Chairman appointed Don Clifford as a voting member, and Lynn Sweet made a motion to accept the minutes as written, which was seconded by Don Clifford and voted upon verbally in the affirmative by all voting Board members.

The Board reviewed the minutes for the July 13, 2022 Work Session. The Vice Chairman appointed Don Coker as a voting member, and Lynn Sweet made a motion to accept the minutes as written, which was seconded by Tim Reed and voted upon verbally in the affirmative by all voting Board members.

Continuing Business

Design Review – Caverly Hill Farm LLC, proposed 6-lot conservation development subdivision, Leonard Caverly Road, (Tax Map 8, Lot 69)

Lynn Sweet questioned the need to continue forwarding the Design Review for this application from month to month. The Board concluded that the applicant be notified in writing to come forward with new information for the September meeting or have the Design Review removed from consideration.

Lynn Sweet made a motion to continue forward the Design Review until the next meeting and provide notice to the applicant in advance of the August 23, 2022 deadline. The motion was seconded by Don Clifford and voted upon verbally in the affirmative by all voting Board members. The motion passed.

New Business

There being no new business, the Vice Chairman asked for a motion to close the Meeting and open a Work Session, which was so moved by Lynn Sweet, seconded by Tim Reed, and voted upon verbally in the affirmative by all voting Board members. The motion passed and the Meeting was closed at 7:14PM.