

## Minutes of the Selectmen's Meeting July 25, 2023

Members Present: Lynn Sweet, Chairman, Chris Garcia, Brian Monahan  
In Attendance: Terri Marsh, Town Clerk

The Selectmen's Meeting was called to order at 5:30PM. The Selectmen approved payroll and the payment of the bills. The minutes from the Selectmen's meeting on July 11<sup>th</sup> were considered and approved. An abatement request from the assessor was approved and signed. An appointment slip for an alternate Library Trustee was approved and signed. Miscellaneous correspondence was read and discussed.

At this time a motion was made by Lynn Sweet and seconded by Brian Monahan to enter into a non-public session pursuant to RSA 91-A:3 II (e). Roll call was taken as follows:

Lynn Sweet - Aye, Brian Monahan – Aye, Chris Garcia – Aye

The Board entered non-public session at 5:43PM.

A motion was made by Brian Monahan to leave non-public session and seconded by Chris Garcia to return to public session. Roll call was taken as follows:

Lynn Sweet - Aye, Brian Monahan – Aye, Chris Garcia – Aye

Public session reconvened at 6:00PM.

No votes were taken or decisions were made during the non-public session.

A motion was made by Chris Garcia and seconded by Lynn Sweet to seal the minutes of the non-public session. Roll call was taken as follows:

Lynn Sweet - Aye, Brian Monahan – Aye, Chris Garcia – Aye

The Town Clerk, Terri Marsh, was in attendance to present a proposal to combine the Town Clerk and Tax Collector's positions in order that both windows would be able to accommodate either taxes or clerk duties. This proposal came about since the current Tax Collector will be retiring in 2024. Ms. Marsh outlined many benefits that included increased accessibility, better efficiency, and cost savings. Beginning in August of 2023, Ms. Marsh would begin the training. In March of 2024, a vote would be taken during Town Meeting to combine positions. In March of 2025 the position of Town Clerk/Tax Collector would become an elected position completing the transition.

The Selectmen discussed the proposal. All were in agreement that the proposal made perfect sense, noting several towns already have this combined position in place. A motion was made by Brian Monahan to accept the proposal to combine the Tax Collector and Town Clerk positions and for the Town Clerk to begin the training August 1<sup>st</sup>. The motion was seconded by Chris Garcia. A vote was taken:

Lynn Sweet - Aye, Brian Monahan – Aye, Chris Garcia – Aye

The Selectmen were given a brief update from the Town Clerk concerning the upcoming elections. Because of regulations from the State and parking being tight at the Town Hall, there is a possibility that the voting will have to take place elsewhere. The Selectmen agreed with the Town Clerk to contact the

School to possibly use their facility for at least the Presidential Primary-which could be as early as January and the Presidential Election in November. The Board is grateful for all Ms. Marsh does for the Town.

A property in violation of the Town's ordinances was discussed at length. The Selectmen would like the Town's Attorney to write a letter advising that whoever is responsible for this property will also have the responsibility to bring this property in compliance with the Town's ordinances. The letter should be placed in the building file for potential buyers.

Several complaints have been received concerning Breezeline. The Selectmen have requested an appointment be made with Breezeline to come before the Board to discuss their services.

A letter was read from the President of the Brown's Pasture Road Association inquiring if a property owner had submitted a previously requested letter to the Selectmen. The Selectmen have received the letter and it is on file for public viewing. The Selectmen concurred that it is the Town's policy to not get involved with any other agreements made between neighbors.

The Selectmen turned their attention to the Recycling Center. Considering the configuration, the manpower, the possibility that non-residents are using the Recycling Center-especially the "Demo Container", the Board contemplated several options to alleviate these issues. The Town may have to consider charging for using the demo container. Strafford Regional will be contacted to inquire if other towns are in similar situations and if they have any recommendations.

With no further business to discuss, a motion was made, seconded and voted on to adjourn. The meeting adjourned at 6:59PM.